



Eli Terry PTO Meeting Notes

January 17, 2024

Call Meeting to Order at 7:04pm By Beckah
Board Introductions and Principal Introductions

Approval of November's Minutes: Deferred to March Meeting

Principals Report (Jenn)

The Peer Mediators and Ambassadors attended the Cast Leadership Conference at Asnuntuck Community College. They each worked on self-picked areas of leadership in small breakout groups.

The Ambassadors are also working on a valentine card project for seniors at an assisted living center in town. They are also putting together a proposal to take a field trip to the senior center to hand out the valentines.

Girls on the Run-A new afterschool program option for girls in grades 3-5 is coming to Eli Terry in February. Please see more information in the Friday Newsletter. Sign-ups are open now until February 10th. The program runs February 27-May 9th.

The students have enjoyed playing in the snow at recess. The staff always evaluates the safety of the playground and snow piles before allowing the children access.

Discussion Topics:

- **Eli Terry Cookbook (Liz Conyers/Allison)**

Jenn Hammer and Liz Conyers are putting together a cookbook to be filled with recipes from our Eli Terry Staff and Students. Each submitted recipe will include the recipe, pictures of student/staff and/or their family enjoying the recipe and information regarding when they typically enjoy the meal or food. They feel it will spark good conversation about cultural traditions. There is a possibility to connect the recipe book and multi-cultural night. If any parents are interested in supporting the effort of collecting and organizing the submitted recipes, please reach out to Jenn Hammer.

- **Student/Parent Directory**

Student Directory: We have opened the student directory for a second enrollment. Please get any additions or edits to Ms. Jarvis asap. Next year there will be two options to provide information- September/January.

Past Events:

- **Holiday Fair 12/1 (Beckah)-** Went very well this year. We will make some slight adjustments for next year, for example have more people gift wrapping and make bags out of the wrapping paper ahead of time to speed up the process. We will continue to purchase the items for the PTO Kenyon cash table instead of asking for item donations. We have already purchased wrapping paper for next year.

- **Paper Store Fundraiser (Kathryn)**- We received a check for \$272.80. This event only required us to promote the event.
- **CCMC PJ Day 12/8 (Kathryn)**- Raised \$1,018 which was \$18 more than last year. People utilized the online donation system, which was the preferred method. Next year we might get CCMC shirts made for the teachers and staff to purchased, and all proceeds would go towards the fundraiser as well.
- **Red Robin Fundraiser 12/14 (Melissa)** – We received a check for \$110.09. This event only required us to promote the event.

Upcoming Events:

- **Ice Cream Social 1/26 (Kristina Salerno)** We are all set for next Friday. Registration will close on 1/19. There are two time slots for the event this year- most people want to come to the first time slot. We did sign ups this year in order to get a handle on the numbers of people planning to attend so we can order the correct amount of food. Volunteers from the High School Community Outreach Club have been secured. We also have received a quote from cartwheel, Erica, for the ice cream and toppings.
- **Wolf Pack 2/3 (Melissa)** Everyone that bought tickets got sent a google form/waiver to sign and bring to the event, so the children can go onto the ice to hold the flag. Last year we sold a total of 145 tickets and this year we have sold 95 as of today. We have enough adults' volunteers to go on the ice to supervise the kids. Tickets for the Eli Terry section will close on Monday.
- **Ice Skating 3/24 (Melissa)** The event is taking place at South Windsor Areana- PTO is paying for all of it. The event is from 2-4 pm. On March 1st registration forms will go out so we can get a ball park estimate of attendees. Karen Knighly has connections and can help if need be.
- **Book Fair 2/26-3/1 (Alison)** Fair will take place the last week in February. In a week or so volunteer sign-ups will go out. We will set up February 23rd and the fair runs Monday-Thursday with Thursday being family night. Friday is left open in case we have a snow day and need to shift schedules around.
- **Teacher Appreciation Week (5/6-5/10) (Kathryn)** We are starting to plan for this week-long event. Please reach out if you are interested in helping.
- **Fun Run 5/17 (Melissa)** We have changed the date to May 17th. We will be kicking off the fundraising on April 23rd. The Fun Run is during the student's recess wave. Participation is done by grade. We have a DJ, popsicles, and kids run around having fun- it is not a race. There are incentive prizes if students reach certain fundraising goals. All students will receive a prize for participating in the Fun Run.

Treasury Report: The report is for the months of October, November & December. Revenue Sources: Holiday fair vendors, spirit wear and interest. Expenses: BMX show, donation to 5th grade committee (\$30 per student), paint night, staff reimbursement (more than last year), deposit on Yard Goats tickets, and holiday fair. This month we will be looking at our planned expenses and revenues and reallocating money accordingly. The detailed reports are always up to date and available if people are interested in seeing them- just ask Allison to see them.

Notable Updates
1/7/2024 17:04:42

Revenue Updates

Description	Amount
Spirit Wear	\$428.10
Holiday Fair	\$255.00
Donation	\$20.00
Interest	\$18.47
TOTAL	\$721.57

Expense Updates

Description	Actual
BMX show balance	\$2,900.00
5th grade committee	\$2,430.00
Virtual paint night	\$1,380.00
Certified staff reimbursements	\$748.60
Yard Goats Deposit	\$700.00
Holiday fair	\$586.20
PTO Today (membership & insurance)	\$535.00
Fun run cups	\$459.60
Movie license	\$295.00
Staff apple nacho bar	\$198.13
PAWS - pizza w/Principals	\$148.11
Printing	\$130.12
K field trip bus	\$121.88
Staff gift cards	\$100.00
Popcorn supplies	\$85.07
Book Fair (labels, tablecloths)	\$62.47
Book Fair (short some cash)	\$16.63
Bank fees	\$6.00
TOTAL	\$10,902.81

\$44,363.71	Current balance
\$4,099.31	5th grade
\$40,264.40	PTO balance

YTD	Revenue
\$173.15	July/August/Sept
\$721.57	Oct/Nov/Dec
\$894.72	

YTD	Expense
\$6,661.28	July/August/Sept
\$10,902.81	Oct/Nov/Dec
\$17,564.09	

Adjourn Meeting: 7:56

Meeting Notes Prepared by Secretary, Kathryn Army.